

Letter of Authority for a Person to Bid at Auction

AUCTION OF:

ADDRESS: _____

SUBURB: _____ STATE: _____ POSTCODE: _____

TO: AGENT FOR THE SELLER

DATE: _____

AUTHORISATION

This letter serves to confirm that I/we, the below named buyer/s, being a registered bidder/s, will not be personally attending the Auction of the above property and:

(select one)

- ☐ have authorised the person named in **Part A** below to bid on my/our behalf at the Auction of the above property
- ☐ have authorised the Buyer's Agent named in **Part B** below to bid on my/our behalf at the Auction of the above property
- ☐ wish to reserve the right to submit bids via telephone during the course of the Auction of the above property, set out in **Part C** below

☐ **PART A - PARTY AUTHORISED TO BID (IF APPLICABLE)**

I/we authorise you to take offers from the person/entity named below. Should our representative be successful, they are authorised to immediately complete the contract of sale with my/our details contained in this letter, pay the deposit as stated in the contract (if applicable) and sign the contract of sale on my/our behalf.

NAME: _____

IDENTIFICATION: _____
(e.g. Driver's licence to permit registration of the bidder/s)

ADDRESS: _____

SUBURB: _____ STATE: _____ POSTCODE: _____

Signature: _____

☐ **PART B - BUYER'S AGENT AUTHORISED TO BID (IF APPLICABLE)**

I/we authorise you to take offers from the person/entity named below. Should our representative be successful, they are authorised to immediately complete the contract of sale with my/our details contained in this letter, pay the deposit as stated in the contract (if applicable) and sign the contract of sale on our behalf.

NAME: _____

LICENCE NO: _____

IDENTIFICATION: _____
(e.g. Driver's licence to permit registration of the bidder/s)

ADDRESS: _____

SUBURB: _____ STATE: _____ POSTCODE: _____

Signature: _____

☐ **PART C - TELEPHONE BID (IF APPLICABLE)**

I/we authorise you to take offers by telephone from the persons named below and convey them by outcry to the auctioneer.

I/we hereby authorise and request the auctioneer to sign the contract of sale on my/our behalf of the party authorised to bid.

Should I/we be successful in purchasing the property, the buyer's details to be entered on the contract of sale are contained in this letter.

BUYER/S DETAILS

NAME: _____

IDENTIFICATION: _____
(e.g. Driver's licence to permit
registration of the bidder/s)ADDRESS: _____

SUBURB: _____

STATE: _____

POSTCODE: _____

NAME: _____

IDENTIFICATION: _____
(e.g. Driver's licence to permit
registration of the bidder/s)ADDRESS: _____

SUBURB: _____

STATE: _____

POSTCODE: _____

The Payment Of Deposit Is By: _____

SOLICITOR DETAILS

NAME: _____

FIRM: _____

ADDRESS: _____

SUBURB: _____

STATE: _____

POSTCODE: _____

WE ACKNOWLEDGE HAVING RECEIVED A COPY OF THE CONTRACT OF SALE AND STANDARD CONDITIONS OF SALE BY
PUBLIC AUCTION**SIGNATURES**

BUYER/S SIGNATURE(S): _____

BUYER/S SIGNATURE(S): _____

BUYER/S NAME(S): _____

BUYER/S NAME(S): _____

CAPACITY: (eg. Director) _____

CAPACITY: (eg. Director) _____

APPROVED BY SELLER(S): _____

Date: _____